



# Ligtas

ENABLING SAFE ENVIRONMENTS

## Health and Safety eLearning Induction Bundle

### Course Overview

**Joining any new company can be a daunting time. Therefore, it is vital that new employees are integrated into a company effectively, so they are able to understand the policies and procedures implemented by the organisation.**

Induction training is the solution to ensure that key messages are provided in a consistent and accurate way. It is also a valuable mechanism to help employees fit in with the business from the very beginning.

Ligtas takes the worry out of induction planning, by letting the system do it for you.

The suite of courses that are provided within our eLearning bundles, are designed to ensure a consistent approach towards induction training. It also contributes to legal compliance by providing adequate information, training and instructions.

### What is Included?

Our suite has a standard induction package that covers the key areas of health and safety which apply to any business. However, we provide the opportunity for you to adapt the bundle to suit your business needs, especially where you are in a specialist field such as construction or need to include confined space awareness training for instance.

The standard Ligtas Induction bundle includes:

- General Health and Safety Awareness
- Manual Handling
- Display Screen Equipment
- COSHH
- Mental Health Awareness
- Fire Awareness
- How to carry out a risk assessment

If you wish to change your bundle or bespoke it specially to your organisation, our Sales Account Manager will be able to discuss your needs further, upon request.

### Course Key Facts



**Price** £90 for all seven courses



**Courses** Learners are provided with an awareness level of knowledge



**Certificate** Upon completion



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## Induction Process

Managing a company's induction process is often a time consuming and complex process, especially in light of:

- Finding an appropriate trainer with multi-discipline competencies
- Taking employees out of their working environment, away from operational tasks to sit in a classroom for a day
- Inability to measure their performance from the training, what did they learn? Did they pay attention to key messages?
- Knowing when refresher training is needed

## How Online Training Will Fit Your Business

The Ligtas Learning Management System (LMS) induction programme allows for:

- A flexible and interchangeable option to deliver mandatory induction training
- Management of refresher training for current workers, so their skills and knowledge remain up to date
- Removing the need to for a dedicated trainer
- Training time to be scheduled around other work commitments therefore not impacting operational activities
- Managers to monitor staff and individual progress
- Performance measurement of understanding with the use of built in assessment questions
- Retention of accurate and real-time records of completed training
- Instant access to downloadable certificates.
- Ease of invoicing for rolling enrolments
- Bespoke built client induction programmes linked to company policies and procedures

## Case Study

### Client Requirement

A facilities management company wanted a hassle-free way of introducing Health & Safety training as part of their induction process to new starters.

### Solution

After meeting the HR and Training and Development team within the company, we were able to gain a better understanding of the courses required to form part of that induction process and introduce the team to the Learning Management System (LMS).

### Client Benefits

The client benefited from the service as the new starters were provided with access to their courses as and when requested. The management team were provided with admin access to the LMS platform which allowed them to monitor the progress and review the completion of courses. All in all – a hassle free approach to support the induction of new starters into the business.

